

COUNTY OF MCLEAN
REQUEST FOR PROPOSAL
FOR
APPRAISAL SERVICES

This document constitutes a Request for Proposals for Professional Appraisal Services Contract from qualified individuals and organizations to furnish those services as described herein for the County of McLean.

I. PROJECT DESCRIPTION

Provide Appraisal Services for proposed land purchase

II. PROJECT INFORMATION

Project Manager – Curtis Dame, McLean County Judge Executive
Project Funding – McLean County Fiscal Court

III. PURPOSE AND NEED

The purpose of this contract is to assist the County of McLean in providing appraisal services on 2 parcels of land.

V. SCOPE OF WORK

- a) The selected Appraiser agrees that upon request, he or she will be available to assist in responding to County or State inquiries.
- b) Scoping Meeting – a scoping meeting shall be required for this project and related projects.
- c) Project Report – It will be the responsibility of the selected Appraiser to compile and complete the Project Report prior to the scoping meeting. The Report shall summarize in
- d) detail all appraisal related issues related to each parcel to be assigned. Note: Project Report shall be written by a qualified person(s). Note: The Cost of the Project Report shall be part of the fee proposal.
- e) Appraisers must be one of the qualified and licensed in the Commonwealth of Kentucky.
- f) Prepare and conduct personal pre-appraisal contact with interest owner(s) for each parcel.
- g) Shall contact property owners or their designated representative to offer opportunity to accompany the appraiser on the appraiser's inspection of subject property.

IV. CONTACT AND DEADLINE

Request for proposal of appraisal services will be received at the McLean County Judge/Executive's Office, 210 Main Street, Calhoun, KY 42327 until 4:30 pm. on June 9th, 2021. The proposals will be publicly opened and read aloud at the Fiscal Court Meeting held at the McLean County Courthouse on June 10th, 2021 at 9.00 a.m.

For inquiries on this request please contact the McLean County Judge/Executive's Office at 270-273-3213 Ext.1.

McLean County Fiscal Court is an Equal Opportunity Employer.